

संख्या:- आईसीडब्ल्यूए/बिल्डिंग/872/60/2016 No.:- ICWA/Bldg/872/60/2016  
विश्व मामलों की भारतीय परिषद Indian Council of World Affairs  
सप्रू हाउस, नई दिल्ली Sapru House, New Delhi

**रखरखाव अनुभाग Maintenance Section**

**निविदा सूचना (15.12.2017) Tender Notice (15.12.2017)**  
**Sub: Hiring of Outsource Agency for Cleaning Work at ICWA**

**शुद्धि पत्र / CORRIGENDUM**

उपरोक्त निविदा सूचना के Financial Bid में निम्नलिखित तब्दीली की गई है जो किसी कारणवश typing error आ गया था | इसके लिए हमें खेद है |

**Sub: Financial Bid for Housekeeping Services at Indian Council of World Affairs, Sapru House, New Delhi.**

As part of the Bid, we hereby make the following price offer to the ICWA (Indian Council of World Affairs ) towards providing the Housekeeping Services at Indian Council of World Affairs, Sapru House, New Delhi.

This summary sheet contains the pattern of deployment of resources as required by the respective service category. All the service heads are being calculated based on the applicable taxes; include service taxes as per State Government of Central Government regulations.

**FINANCIAL BID**

**(In sealed Cover-II super scribed “Financial Bid”)**

S.No.	Monthly Charges	Charges (Rupees per month)	Remarks, if any
	<b>LABOUR CHARGES (A) for 13 cleaners</b>		
1.	Wages* (8 hours/six days) per cleaner		
2.	EPF*		
3.	ESI*		
4.	Bonus***		
5.	Total		
6.	Service Charge		
7.	Sub-total		
8.	*(GST)		
	<b>Grand Total</b>		

(In sealed Cover-II super scribed "Financial Bid")

S.No.	Monthly Charges	Charges (Rupees per month)	Remarks, if any
	<b>LABOUR CHARGES (B) for 2 Supervisor</b>		
1.	Wages* (8 hours/six days) per cleaner		
2.	EPF*		
3.	ESI*		
4.	Bonus***		
5.	Total		
6.	Service Charge		
7.	Sub-total (A)		
8.	*(GST)		
9.	<b>Sub-Total (B)</b>		
10.	<b>TOTAL CHARGES PER MONTH (A+B)</b>		

\*The rate/percentage in respect to Wages, ESI, EPF & GST must be quoted as per the latest Gazette notification issued by Govt./Govt. of NCT/from time to time.

\*The supervisor must have passed 12th standard or possess housekeeping diploma.

**\*\*Bidders quoting no Service Charges or very low Service Charges are liable to be rejected**

**\*\*\*As per the Gazette notification issued by the Govt./Govt. of NCT from time to time. Minimum statutory Bonus payable to the Cleaners/workers under relevant provisions of Payment of Bonus act, 1965 shall be paid.**

We agree to bind by this offer if we are selected as the preferred bidder.

For and on behalf of :

Signature (Authorized Signatory)

Designation:

**Note:**

1. All the cost heads shall be inclusive of all applicable taxes as per State & Central Government Legislations. The amount quoted should constitute the landed cost of hiring an agency towards providing Housekeeping Services at Indian Council of World Affairs, Sapru House, Barakhamba Road, New Delhi-110001 for a period of one year.