

Indian Council of World Affairs
Sapru House, Barakhamba Road
New Delhi



ICWA/IT/885/12/2011

Date 3rd November 2011

Quotations are invited for Web Hosting Space for ICWA website

Indian Council of World Affairs (ICWA) is an Autonomous Body and Institute of National Importance under the Ministry of External Affairs widely known for research and conferences on current and relevant international issues with institutional partners world-wide.

ICWA invites sealed quotations from reputed firms/agencies having experience in web hosting and data centre management for Hosting Space on rent basis for website and provision of routine activities like Web-mail facility, FTP Accounts, Creation of Sub Domains, Maintaining of Mail Accounts, Hosting of digital data etc.

Scope of work:

Council requires hosting of its data on TWO different platforms i.e. Windows platform & Linux platform. LINUX hosting will be used for hosting of the Council's Website & related Data, while WINDOWS platform will be used for hosting of its Library Digital data.

The technical bids are to be submitted as per the format given in **Annexure-I & II.**

Terms & Conditions:

1. The last date & time for submission of quotations shall be **25th November 2011 (1600 hrs.)**. ICWA may in exceptional circumstances and at its sole discretion may extend the last date & time of submission of tender by issuing an appropriate notice. Such extension, if any, shall be notified on ICWA website and shall be applicable to all.
2. Firms will have to submit their quotations in two-bid system:
 - (i) Technical Bid
 - (ii) Financial BidFirms may submit two linked and sealed envelopes each with the

phrase “**Web Hosting Space for ICWA Website**” written thereon. The full name, postal address, telephone no. fax no. e-mail address of the firm should be written on the bottom left corner of the sealed envelopes. Such sealed Quotations will be received during working hours at the office of:

**Assistant Director(A&E)
Indian Council of World Affairs
Sapru House, Barakhamba Road
New Delhi-110001**

3. Quotations may be submitted by Registered Post/ Courier service or in person, so as to reach ICWA on or before the last date & time set.
4. Technical bids are to be opened and evaluated first. Financial bids will be opened only of bidders shortlisted on basis of technical bids.
5. Once the vendor qualifies in technical & financial bids, is awarded the work, the vendor will be required to deposit a security amount same as one month rental amount. The security amount deposited will be refunded to the vendor after a period of 45 days, only if the performance of server along with its specification is found satisfactory, otherwise the security amount would be forfeited.
6. The contract awarded shall be valid for a period of three years from the date of placement of work order, unless extended by mutual consent, or annulled by ICWA for any reason whatsoever.
7. Bills shall be submitted by the Firm/Agency on quarterly basis to ICWA. Bills will be paid by A/c payee cheque only.
8. Firm will provide a dedicated relationship manager for ICWA.
9. At least five years experience in web hosting, website maintenance & updating, live web-casting and managing web-casting archives are essential. Certified photocopies of necessary documents in proof, including proof of solvency and TIN details, must be enclosed with technical bids.

ANNEXURE-I

Dedicated Windows Server (for Library Digital Data Hosting)

Sr. No.	Specification	
1	Processor: 2*Quad core 2.26 Ghz Intel Xenon Nehalem E5520	
2	RAM (GB): 16 DDR3	
3	Space: 2TB SAS, 7500 rpm	
4	RAID: Raid 10	
5	Data Transfer/Month: 10 TB, 1000 MBPS Dedicated Port	
6	Operating System (32bit): MS Windows 2003 Server Std. with IIS6	
7	Data Base: MYSQL Ver:5.045 or Higher Version	
8	Uplink Port Speed: 1000MBPS	
9	Control Panel Software: Parallels Plesk Panel 100 with power pack	
10	Server Response Time SLA: 99.7 up time guarantee for the month	
11	Support: 24*7*365 support with Dedicated Relationship Manager	
12	Security Certification of Data Centre:	
13	Data Centre Type: 3 Tier or above	
14	Backup facility: Daily Basis	
15	Antivirus Software provided	
16	Server Remote Reboot facility	
17	Provision of Dedicated IP's	

ANNEXURE-II:

Linux Server (for Council's Website Hosting)

Sr. No.	Required Specification	Description
1	Space: 2GB (extendable as per actual requirement)	
2	Bandwith [Data Transfer/Month]: 20GB	
3	Operating System: Linux	
4	No. of Sub Domains provided:	
5	No. of Email Accounts:	
6	Data Base: MY Sql 5	
7	FTP Account:	
8	Control Panel: CPanel	
9	Security: Password protected Directories, Hotlink Protection, IP Deny Manager	
10	Programming Language & Script: PHP & all PHP scripting	
11	Back-Up: Daily Basis	
12	Support: 24*7*365 support with Dedicated Relationship Manager	
13	Security Certification:	
14	Data Centre Type: 3 Tier or above	
15	AWSTATs & Webstats	
16	IMAP Support for Email	