

**Indian Council of World Affairs
Sapru House, New Delhi
Maintenance Section**

**No.:- ICWA/BLDG/872/58/2016
Tender Notice (28.06.2022)**

Tender Notice for maintenance of signboard

Indian Council of World Affairs is inviting sealed quotations for maintenance of Signboard installed at ICWA. The requirement, terms & conditions are as under :

Cost

Sr. No.	Item	Rs.
1.	Removing old contents from existing board and pasting new HIP letters reflected as per existing colour Size: 15 inch x 38 inch – 5 nos. Size: 14 inch x 37 inch – 1 no.	
2.	Retro – reflectorized traffic signs mandatory & informatory size made of encapsulated less type reflective sheeting fixed over existing ACP sheet. Size: 96 inch x 36 inch – 1 no.	
3.	Digital print graphic frame with logo Size: 28 inch x 47 inch – 2 nos.	
	Total (Rs.)	
	GST % @	
	Any other Tax (if applicable)	
	Grand Total (Rs.)	

(Signature with the authorized signatory's seal)

Dated: _____ Name: _____

Terms & Conditions:

1.	Payment only made after satisfactory work completion
2.	It is mandatory to attach cover page of the tender notice with the company's letter head
3.	Undertaking form should be signed properly and also should be attached with the quotation.
4.	Copy of the PAN card is necessary to be attached.
5.	Last date to submit the tender is 8.07.2022
6.	Quoted rates should be inclusive of taxes
7.	The department reserves the right to reject or accept any application without assigning any reason.
8.	Information about approval of the sealed quotation/bid as per the requirement of ICWA will be conveyed to the approved one
9.	For any information regarding above, Deputy Secretary, Indian Council of World Affairs, Sapru House, Barakhamba Road, New Delhi could be contacted on any working day i.e. Monday to Friday, 9.00 am to 5.30 pm.
10.	Quotations should be sealed properly and super-scribed as "quotation/2022 for maintenance of Signboards" . The name of firm should be mentioned on the envelope bids should be addressed to: Deputy Secretary, Indian Council of World Affairs, Sapru House, Barakhamba Road, New Delhi.

Signature with the authorized signatory's seal)

Annexure - A

Undertaking

I / We declare that: -

- 1) I / We offer to do the above work at the proposed cost
- 2) I agree with all the terms of payment and other tender terms
- 3) I / we have carefully read all the rules and terms of technical specifications of the tender. We will follow them
- 4) I / We also confirm that we have not been blacklisted by any organization / government / semi-government / autonomous institution

(Signature with the authorized signatory's seal)

Date:

Name:

Tel. No.: