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**No.:- ICWA/BLDG/872/70/2018**  
**Indian Council of World Affairs**  
**Sapru House, New Delhi**  
**Maintenance Section**  
**Tender Notice (29.06.2022)**

**Name of Work: - Inviting sealed quotations for Aluminium windows Paint Work**

Indian Council of World Affairs is inviting sealed quotations for the under mentioned painting work at Sapru House, New Delhi :

<b>Sr. No.</b>	<b>Particulars</b>	<b>Rates (per window lump sum)</b>
<b>1</b>	Painting of old aluminium window after preparing the surface with sand paper, protect the existing area by taping and paper, prepare the surface by putty, painting as per approve shade and cleaning all window spots Qty- <b>35 windows approx.</b>	
	(Tax if any)	
	Total Amount (Rs.)	

(Signature with the authorized signatory's seal)

Dated: \_\_\_\_\_ Name: \_\_\_\_\_

**Terms & Conditions:**

1.	Payment will be made after satisfactory completion of work.
2.	It is mandatory to attach cover page of the quotation with the company's letter head
3.	Undertaking form should be signed properly and attached with the quotation
4.	Only the contents written in the sealed quotation will be accepted.
5.	Copy of the PAN card is necessary to be attached with the letter head of the Firm
6.	<b>Last date to submit the quotations is 08.07.2022</b>
7.	Quoted rates should be inclusive of taxes. The rate will be valid for 2 years and further such period as mutually agreed by the ICWA and the service provider at the same terms and condition, for any painting work subsequent to items of work mentioned in the tender
8.	The Council reserves the right to reject or accept any application without assigning any reason.
9.	Information about approval of the sealed bids / tender as per the requirement of ICWA will be conveyed to the approved one.
10.	For any information regarding above, Under Secretary, Indian Council of World Affairs, Sapru House, Barakhamba Road, New Delhi could be contacted on any working day i.e. Monday to Friday, 9.30 am to 5.00 pm.
11.	It is mandatory to write the time to be taken for completing the work in the sealed quotation.
12.	Quotations should be sealed properly and <b>super-scribed as "Windows Painting Work 2022"</b> . The name of firm should be mentioned on the envelope bids should be addressed to: <b>Deputy Secretary, Indian Council of World Affairs, Sapru House, Barakhamba Road, New Delhi.</b>

Signature with the authorized signatory's seal)

Annexure - A

Undertaking

I / We declare that: -

- 1) I / We offer to do the above work at the proposed cost
- 2) I / We agree to do the above work at its proposed price for a period of 2 years and further such period as mutually agreed by the service provider and the Council on the same rate/terms & conditions from the date of first work order.
- 3) I/We agree with all the terms of payment and other quoted terms
- 4) I / we have carefully read all the rules and terms of technical specifications of the tender. We will follow them
- 5) I / We also confirm that we have not been blacklisted by any organization / government / semi-government / autonomous institution

(Signature with the authorized signatory's seal)

Date:

Name:

Tel. No.: